

**City of Motley  
ASSESSMENT SEARCH**

**THE FEE FOR THIS ASSESSMENT SEARCH IS \$15.00.**

COMPLETE REQUESTER PORTION OF FORM AND MAIL WITH PAYMENT (be sure to include property address in memo section of check) TO:

CITY OF MOTLEY  
Attn: Clerk-Treasurer  
316 Highway 10 South  
Motley, MN 56466

Or EMAIL WITH PHOTO OF PAYMENT OR CHECK NUMBER TO: [cityofmotley@brainerd.net](mailto:cityofmotley@brainerd.net)

**TO BE COMPLETED BY REQUESTER**

NAME AND ADDRESS OF REQUESTER: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

EMAIL ADDRESS AND/OR PHONE #: \_\_\_\_\_

YOUR FILE NUMBER (if applicable): \_\_\_\_\_

**INQUIRY OF ASSESSMENTS ON THE FOLLOWING PROPERTY:**

**Property Address:** \_\_\_\_\_

**Property I.D./Parcel Number (PID/PIN):** \_\_\_\_\_

(if more than one parcel, note all ID numbers;  
*a separate search fee applies for each parcel number*)

**Property Owner(s):** \_\_\_\_\_

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**TO BE COMPLETED BY CITY**

**TYPE OF ASSESSMENT:**

\_\_\_\_\_ **PENDING ASSESSMENT** (Those not yet certified as payable)

TYPE OF IMPROVEMENT: \_\_\_\_\_

\_\_\_\_\_ **DEFERRED ASSESSMENT**

TYPE OF IMPROVEMENT: \_\_\_\_\_

PAYOFF (as of date below): \_\_\_\_\_

\_\_\_\_\_ **LEVIED ASSESSMENT**

TYPE OF IMPROVEMENT: \_\_\_\_\_

PAYOFF (as of date below): \_\_\_\_\_

\_\_\_\_\_ **WE HAVE FOUND NO ASSESSMENT DUE OR PENDING OR DEFERRED ON THE ABOVE DESCRIBED PROPERTY AS OF THIS DATE**

\_\_\_\_\_ **CURRENT OR PAST DUE SEWER/WATER/GARBAGE/RECYCLING BILL:** \_\_\_\_\_

DATE: \_\_\_\_\_ CLERK-TREASURER: \_\_\_\_\_