

Motley, MN

December 13th, 2021

Pursuant to due call and notice thereof Mayor Al Yoder called the meeting to order at 6:30 p.m. with the following Council Members present: Pat O'Regan, Steve Johnson and Amy Hutchison, and Jace Carlson. The meeting was held at Motley City Hall.

The following City staff were present at City Hall for all or part of the meeting: Public Works Director Bruce Brotherton, Police Chief Jason Borash, Clerk/Treasurer Curt Bryniarski, Assistant Fire Chief Bryan Stevens. Other interested individuals were present.

The Pledge of Allegiance was recited.

Mayor Al Yoder called for additions or deletions to the agenda. Police Chief Jason Borash requested to add an approval request to MN Chief of Police Conference under his report.

O'Regan moved with a second by Hutchison to approve the addition to the agenda. All aye, none nay. Mayor Yoder declared the motion carried.

Carlson moved with a second by O'Regan to approve the consent agenda as follows:

- A. Claims
 - i. Check #32642 – 32686; EFT #30516 – 30525; Payroll EFT #1000970- 1000985; FD payroll checks #15022-15036
- B. Wex fuel/milage report – November
- C. Minutes of the Regular November 8th, 2021, Council Meeting
- D. November Employee Hours Report
- E. November Employee Leave Report

All aye, none nay. Mayor Al Yoder declared the Motion carried.

Agenda Requests/Presentations

June Fest committee requested permission to use the meeting room for their planning meetings for the 2022 celebration. It was suggested to do a blanket approval for the committee's use of the room any time, waiving the fee.

Carlson moved with a second by Hutchison to grant permission of use of the Meeting Room to the June Fest Committee, waiving the fee. All aye, none nay. Mayor Yoder declared the motion carried.

Planning & Zoning Department/Committee Business

Council member O'Regan informed the Council that the Planning Commission has been looking into licensing requirements for food trucks. The packet had application materials from the City of Brainerd that the commission will use as a guide. The Council agreed that it was a good idea to require some kind of licensing process.

Fire Department

November 2021 report was given by Assistant Fire Chief Bryan Stevens. There were 7 medicals, 1 good intent, and 6 fire calls for a total of 14 calls in November.

Bryan Stevens presented an invoice for tanker repair and requested approval for payment. The invoice total is \$4,191.12. Stevens also let the Council know that there will be a towing charge coming that will be around a few hundred dollars.

Johnson moved with a second by O'Regan to approve payment of the invoice from Gary's Diesel Repair in the amount of \$4,191.12. All aye, none nay. Mayor Yoder declared the motion carried.

Stevens reported that the hose tester purchase has been postponed due to the costs of the tanker repair.

Stevens reported the election results of the Fire Department. Fire Chief: Brad Olson, First Assistant Fire Chief: Bryan Stevens, Second Assistant Fire Chief: Jace Carlson, Medical Officer: Karyn Thiede.

Hutchison moved with a second by Johnson to approve the Officer Elections. All aye, none nay. Carlson abstained. Mayor Yoder declared the motion carried.

Bryan Stevens presented a request for Leave of Absence letter from the Fire Department for Charles Gerads.

Hutchison moved with a second by Carlson to approve the Leave of Absence request of Charles Gerads. All aye, none nay. Mayor Yoder declared the motion carried.

Stevens informed the council that the Fire Department is needing to hire more firefighters. He requested permission to post these positions in the newspaper. Council approved the posting.

Police Department

November 2021 police report was given by Police Chief Jason Borash.

Total calls for the month of November were 114, making a year-to-date total of 1,267.

Council member Johnson asked why there are so many warnings instead of actual citations this month. Borash explained that many of the warnings were issued by Officer Holtz, rather than issuing citations.

There was more discussion on the Axon Body Camera system at the November budget work session. The Council felt a lot better about Morrison County's proposal. Since the presentation at the last Council meeting, the County has agreed to pay 2 years of the annual cost of the system, with a possibility of paying for 3 years.

O'Regan moved with a second by Carlson approve utilizing the Axon Body Camera system that is offered through Morrison County. Council members Carlson, Hutchison, and O'Regan voted ay, Council Member Johnson voted nay. Mayor Yoder declared the motion carried.

Chief Borash requested approval to attend the MN Chief of Police Conference, April 4 - 7, 2022.

O'Regan moved with a second by Carlson to approve Police Chief Borash attending the MN Chief of Police Conference. All aye, none nay. Mayor Yoder declared the motion carried.

Council member Hutchison requested stricter enforcement of the stop signs on the side streets. She noticed people running the stop signs at the intersection by her house. She wanted to make the police officers aware of that.

Hutchison also requested that we keep the current police squad car in service longer than normal due to approving the mobile and body cameras. Borash agreed that it's likely to have to keep the squad longer and he makes she to keep up on regular maintenance of the squad to make it last.

Public Works Department

November 2021 report was given by Public Works Director Bruce Brotherton.

Brotherton informed the council that St. Michael's Church had a sewer line issue caused by the street project a couple years ago. He believes the City should be responsible for the repair. The council agreed with this.

Administrative Department

November 2021 water usage report was given by Clerk/Treasurer Curt Bryniarski. Unaccounted usage was very low at 1%.

Curt Bryniarski shared with the council the Sourcewell Rebate that was received by the city. It was for 1% of payments made to Sourcewell vendors. The City received \$3,007.22 from the purchase the Fire Department's new pumper. Curt recommends receipting that amount into the Fire Truck Fund.

Hutchison moved with a second by Carlson to approve placing the \$3,007.22 of the Sourcewell rebate into the Fire Truck Fund. All aye, none nay. Mayor Al Yoder declared the Motion carried.

Bryniarski presented the Schlenner, Wenner, & Co. audit agreement for year ending 12/31/2021.

O'Regan moved with a second by Hutchison to approve the audit agreement with Schlenner, Wenner, & Co. All aye, none nay. Mayor Al Yoder declared the Motion carried.

Curt Bryniarski presented a resignation letter received by Accounting Administrative Assistant Karen Pogreba. Pogreba has done a great job in her 2 years with the City. The Council expressed that they were sad to see her go.

Carlson moved with a second by Johnson to accept the resignation of Accounting Administrative Assistant Karen Pogreba. All aye, none nay. Mayor Yoder declared the motion carried.

Carlson moved with a second by O'Regan to approve posting the position with Amy Hutchison, Steve Johnson, Curt Bryniarski, Jason Borash, and Bruce Brotherton to be on the hiring committee as available. All aye, none nay. Mayor Yoder declared the motion carried.

Curt informed the council that the hard drive on his computer is failing. He explained that he has enough funds to cover two new computers for administration in his 2021 budget, although it budgeted in 2022. He presented three quotes that were provided by CTC IT. Dell \$2,086, Design Electronics \$2,380, and SHI \$2,164. Curt recommended Dell based on price and support plan.

Hutchison moved with a second by O'Regan to approve purchasing two new computers for Administration through Dell for \$2,086.08. All aye, none nay. Mayor Yoder declared the motion carried.

Old Business

None.

New Business

Bryniarski shared that the City received two donations. One from Unity Bank for the Fire Department, and the other from the Motley Lions Club for purchasing holiday lights for the City parks.

Carlson moved with a second by Hutchison to approve Resolution 2021-29: A Resolution Accepting Donations to the City. All aye, none nay. Mayor Al Yoder declared the Motion carried.

Hutchison moved with a second by O'Regan to approve 2022 Levy and Budget with a 4.16% increase from the 2021 Levy. All aye, none nay. Mayor Al Yoder declared the Motion carried.

O'Regan moved with a second by Carlson to approve the 2022 Fee Schedule with additions of \$5.00 fingerprinting fee for non-residents under Police Department, and 6% fuel surcharge under Solid Waste/Recycling. All aye, none nay. Mayor Al Yoder declared the Motion carried.

Carlson moved with a second by Hutchison to approve Resolution 2021-30: A Resolution Approving the 2021 Tax Levy, Collectible in 2022, Morrison County. All aye, none nay. Mayor Yoder declared the motion carried.

Carlson moved with a second by Hutchison to approve Resolution 2021-31: A Resolution Approving the 2021 Tax Levy, Collectible in 2022, Cass County. All aye, none nay. Mayor Yoder declared the motion carried.

Public Forum

No members of the public were present.

Council Forum

Mayor Al Yoder commended the Public Works Department, Bruce, and Bryan, for their work on all the Holiday lights. He wants to present them with an award for their services, for all the council members to sign.

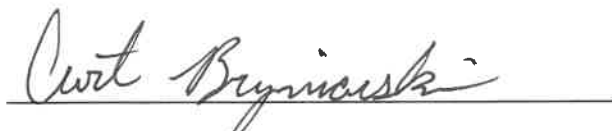
Council member Hutchison commented on the great job the Karen has been doing. She and the rest of the council are sad to see her leave.

Upcoming Meetings/Important Dates

Regular City Council Meeting, Monday, January 10th, 2022, 6:30 p.m. – City Hall

Council

Carlson moved with a second by Hutchison to adjourn the regular meeting. All aye, none nay. Mayor Yoder declared the Motion carried. The meeting was duly adjourned at 7:16 p.m.



Curt Bryniarski, Clerk-Treasurer