

CITY OF MOTLEY

PLANNING AND ZONING COMMISSION MINUTES

November 30, 2021

1. Call to Order

O'Regan called the meeting to order at 6:30 p.m.

2. Roll Call

Planning Commission: Pat O'Regan (chair), Paula Johnson, Steve Johnson

Absent: Jace Carlson, Amy Hutchison

City Staff: none

Contracted Zoning Administrator: Jake Huebsch, Sourcewell

Public: none

3. Additions or Deletions from Agenda

Add lot split discussion for David Henning

4. Approval of Minutes

Motion by S. Johnson to approve the Sept 2021 meeting minutes, seconded by P. Johnson, unanimously approved.

5. Public Hearings

None

6. Open Forum

None

7. Planning Administrators Report

Huebsch updated the Planning Commission on zoning-related activities and inquiries from the past 2-months.

Issued permits for Oct & Nov included:

- Mobility ramp on the property located at 465 MORRISON ST E
(It was recommended, that Sourcewell notify the County that the property is being as a short term rental and to review it's tax classification.
- New dwelling on the property located at 481 EAST RIVER

8. New Business

Huebsch updated the Planning Commission on David Henning's lot split(s) inquiry. David is looking to split his parcel into 4-parcels. The ordinance states a parcel can be split to 3 parcels without having to plat. Due to the uniqueness of the property and being that the property is not served by any public utilities, the Planning Commission approved Mr. Henning's request to sub-divide his property into 4-parcels via a metes and bounds subdivision.

The Planning Commission wanted to pursue a Food truck ordinance provisionally modeled after the City of Brainerd's model. The Planning Commission is going to share the Brainerd Ordinance and will seek feedback from the City Council before pursuing further.

The Planning Commission wanted to focus on a potential food truck ordinance before pursuing a Short term rental ordinance.

9. Old Business

Industrial Park Discussion – nothing to report

10. Adjournment - *Motion by S. Johnson to adjourn the meeting at approximately 7:15 p.m. O'Regan closed the meeting.*

Respectfully submitted,

Jake Huebsch
Contracted Zoning Administrator