

Motley, MN

January 11th, 2021

Pursuant to due call and notice thereof Mayor Al Yoder called the meeting to order at 6:30 p.m. with the following Council Members present: Pat O'Regan, Steve Johnson, Amy Hutchison, Jace Carlson and Mayor Al Yoder. The meeting was held at Motley City Hall.

The following persons were present at City Hall for all or part of the meeting: Public Works Director Bruce Brotherton, Police Chief Jason Borash, Fire Chief Brad Olson, Clerk/Treasurer Curt Bryniarski. Other interested individuals were present.

The Pledge of Allegiance was recited.

Clerk-Treasurer Bryniarski gave the Oath of Office to Council Members Johnson, O'Regan and Mayor Yoder.

Mayor Al Yoder called for additions or deletions to the agenda.

Mayor Al Yoder requested to add to the Planning and Zoning report, an appointment for a new board member.

Fire Chief Brad Olson requested to add to the Fire Department report, discussion of an attendance policy.

Carlson moved with a second by Johnson to approve the additions to the agenda. All aye, none nay. Mayor Yoder declared the Motion carried.

O'Regan moved with a second by Hutchison to approve the consent agenda as follows:

- A. Claims
 - i. Check #32207 – 32242; EFT #30432 – 30439; Payroll EFT #1000779- 1000795
- B. WEX fuel/mileage report – December
- C. Minutes of the December 14th, 2020, Public Hearing
- D. Minutes of the Regular December 14th, 2020, Council Meeting
- E. December Employee Hours Report
- F. December Employee Leave Report

All aye, none nay. Mayor Yoder declared the Motion carried.

Agenda Requests/Presentations

There were no requests.

Planning & Zoning Department/Committee Business

Mayor Al Yoder appointed Paula Johnson as a new member to the Planning and Zoning Board.

Johnson moved with a second by Carlson to approve the appointment of Paula Johnson. All aye, none nay. Mayor Yoder declared the Motion carried.

Fire Department

December 2020 fire report was given by Fire Chief Brad Olson.

Fire Chief Olson reported that December calls were 7 medical calls, 2 good intent, 1 motor vehicle for a total of 10. Year to date total is 130 for 2020.

Olson also requested approval for 2 grant applications. He is requesting for the AFG 90/10 federal grant with the funds being used for new SCBA's. This is the third year Brad Olson has applied for it. He explained that if he gets denied again, he would recommend using a grant writer to apply next year on our behalf. The DNR grant is a 50/50 grant. The funds would be used for new PPE equipment, or anything to do with wildland or structural fires.

Hutchison moved with a second by O'Regan to approve the application for both grants. All aye, none nay. Mayor Yoder declared the Motion carried.

Chief Brad Olson reported that last month after elections they did an internal audit to see how many firefighters are requiring certifications. There are 5 that are needing certification. There is a class starting later this month. The cost is \$1,370 per firefighter. Olson explained that after graduation the money will be refunded if they pass. The total will be \$6,850.

Johnson moved with a second by Carlson to approve the firefighter training. All aye, none nay. Mayor Yoder declared the Motion carried.

Chief Olson updated the council on the garage doors. There are 2 remaining that did not sell on sealed bid. Looking for discussion on what the council recommends to be done. It was decided to leave them up for bid for another 3 weeks.

Chief Olson wanted to discuss the attendance policy. Currently there is one firefighter that is not in compliance with the policy. Chief Olson is looking for permission to drop that firefighter from the roster as he has made no attempt to make up his missing time.

Hutchison moved with a second by Johnson to drop the non-compliant firefighter from the roster permanently. All aye, none nay. Mayor Yoder declared the Motion carried.

There was some discussion if the individual in question were to lose all their benefits. Olson reported that this individual is not yet vested as it takes 10 years to become vested. If they were vested, they would not lose their small amount of retirement benefits.

Police Department

December 2020 police report was given by Police Chief Jason Borash.

Total calls for the month of December were 79. Year-to-date is 1,249.

Chief Borash presented a summary of all the calls for 2020. We were a little lower than last year but approximately the same for 2018.

Steve Johnson commented that he liked to see the Police Department supporting the city staff while removing the Christmas decorations.

Public Works Department

December 2020 report was given by Public Works director Bruce Brotherton.

Bruce presented his report with nothing extraordinary to report.

Mayor Yoder commented that the Public Works department is doing a good job with the snow removal this winter.

Administrative Department

December 2020 report was given by Clerk/Treasurer Curt Bryniarski.

Bryniarski reported that he couldn't complete the water usage report in time due to issues in Utility Billing with Trident. If he uses their average, we would still be at the 3%

Curt Bryniarski reported that regarding the annual audit Schlenner and Wenner sent a proposal. The council has expressed concern over the price increases. He, along with Mayor Yoder has opted for a one-year proposal rather than three years. Sourcewell has hinted that they will be possibly have some options for the 2021 audit. Schlenner and Wenner has increased \$550 from 2019 to 2020. There was some discussion regarding the excellent performance of Schlenner and Wenner, but due to the high cost it seems logical to review again next year.

Hutchison moved with a second by O'Regan to approve the one-year contract proposal. All aye, none nay. Mayor Yoder declared the Motion carried.

Clerk/Treasurer Bryniarski stated that the IT department at Sourcewell is assisting him in finding a new external hard drive. Sourcewell IT will be done at the end of this month and Curt is currently working on getting proposals together for a new company. He will present quotes at the February meeting. The current hard drive is approximately six to seven years old and is needing to be updated. Curt has gathered some quotes for another Buffalo brand drive that was recommended by Sourcewell. The prices ranged from approximately \$600 to \$800 from various vendors. The least expensive quote coming from Amazon. It was decided to spend an additional \$30 and get it from CDW Government instead as they will be better to work with in the event of any issues.

Carlson moved with a second by Hutchison to approve the purchase of the hard drive from CDW Government. All aye, none nay. Mayor Yoder declared the Motion carried.

Clerk Curt Bryniarski also stated that the Local Board of Equalization meeting has been scheduled for Friday, April 16th, 11 a.m. which is the same Friday as last year. Council Member Amy Hutchison stated that she has completed her certification.

Old Business

Clerk Curt Bryniarski presented suggestions for updates to the Personnel Policy. There was discussion on the different concerns noted by the attorney and how to address these. Curt will update the policy and bring it to the next council meeting for approval.

New Business

Johnson moved with a second by Carlson to approve keeping Council Member Amy Hutchison as acting mayor for 2021. All aye, none nay. Mayor Yoder declared the motion carried.

Hutchison moved with a second by Carlson to approve keeping Assistant Weed Inspectors as Public Works Director Bruce Brotherton and Council Member Steve Johnson for 2021. All aye, none nay. Mayor Yoder declared the motion carried.

O'Regan moved with a second by Carlson to approve keeping Emergency Management Director for 2021 as Mayor Al Yoder. All aye, none nay. Mayor Yoder declared the motion carried.

Carlson moved with a second by O'Regan to approve keeping Pemberton Law as the official City Attorney for 2021. All aye, none nay. Mayor Yoder declared the motion carried.

Hutchison moved with a second by Johnson to approve keeping Planning and Zoning Commission Board Chair as Council Member O'Regan for 2021. All aye, none nay. Mayor Yoder declared the motion carried.

O'Regan moved with a second by Carlson to approve keeping the following department Council liaisons for 2021. Police Department: Pat O'Regan, Administrative Department: Amy Hutchison, Maintenance Department: Jace Carlson, Fire Department: Steve Johnson. All aye, none nay. Mayor Yoder declared the motion carried.

Carlson moved with a second by O'Regan to approve keeping the Motley Fire Department Relief Association Board of Trustees as Chief Brad Olson, Council Members Amy Hutchison and Steve Johnson for 2021. All aye, none nay. Mayor Yoder declared the motion carried.

Mayor Yoder took a moment to thank all council members for their extra work on these committees. Also, the employees for any participation in committees that require extra work.

MINUTES OF THE REGULAR JANUARY 11TH, 2020 COUNCIL MEETING

O'Regan moved with a second by Carlson to accept Resolution #2021-1: Authorizing signers for banking transactions in 2021 including Clerk-Treasurer Curt Bryniarski, Mayor Al Yoder, Acting Mayor Amy Hutchison and Council Member Steve Johnson. All aye, none nay. Mayor Yoder declared the motion carried.

Hutchison moved with a second by Carlson to accept Resolution #2021-2: Wire/automated Bank Payments/Electronic Fund Transfer Authorization. All aye, none nay. Mayor Yoder declared the motion carried.

Hutchison moved with a second by Carlson to accept Resolution #2021-3: Naming a Responsible Authority as Clerk-Treasurer Curt Bryniarski for 2021. All aye, none nay. Mayor Yoder declared the motion carried.

O'Regan moved with a second by Hutchison to approve the Meeting schedule and Official Holidays for 2021. All aye, none nay. Mayor Yoder declared the motion carried.

Carlson moved with a second by O'Regan to approve the Official Depository as all local banking institutions for 2021. All aye, none nay. Mayor Yoder declared the motion carried.

O'Regan moved with a second by Carlson to approve the Official Newspaper as Morrison County Record for 2021. Council Member Steve Johnson expressed his feelings that it is time for a change and The Staples World has shown dedication to all things in our city. He feels that for at least one year we should give it to the Staples World. There was some discussion on the costs, and since the Morrison County Record is delivered to all for free it seems that it makes sense to keep it there. Yoder aye, O'Regan aye, Hutchison aye, Johnson nay, Carlson nay. Mayor Yoder declared the motion carried.

Johnson moved with a second by O'Regan to approve Ordinance 192: An Ordinance Amending Fee Schedule. All aye, none nay. Mayor Yoder declared the motion carried.

O'Regan moved with a second by Carlson to approve Resolution 2021-4: A Resolution Ordering Adoption of Summary of Ordinance 192. All aye, none nay. Mayor Yoder declared the motion carried.

Johnson moved with a second by Carlson to approve the renewal of the following tobacco licenses: Timothy L. Orton: Orton's Motley Holiday, Michael R. Auger: Auger's Motley Express, Rodger P. Bremer: Bremer's Bar, Bryan L. Erpelding: Motley Discount Liquor, Joseph Brichacek: Brick's Travel Center, Stanely Menart: Y Knot Package Liquor, Dollar General. All aye, none nay. Mayor Yoder declared the motion carried.

O'Regan moved with a second by Carlson to Resolution #2021-5: A Resolution Approving State of Minnesota JPA with the City of Motley Police Department. All aye, none nay. Mayor Yoder declared the motion carried.

MINUTES OF THE REGULAR JANUARY 11TH, 2020 COUNCIL MEETING

Police Chief Jason Borash explained the Master Joint Powers Agreement (JPA) between Minnesota Bureau of Criminal Apprehension (BCA) and the City of Motley. It deals with our technical agreement with the BCA so if we need their assistance with anything. This agreement deals with our use of their database for criminal history search and driver's license checks.

O'Regan moved with a second by Carlson to Resolution #2021-5: A Resolution approving State of Minnesota JPA with the City of Motley. All aye, none nay. Mayor Yoder declared the motion carried.

Clerk Curt Bryniarski explained that the Royalton Mayor has been talking to all cities within our district to address the issues around Resolution #2021-6 and get it sent to the Senate and House of Representatives to get more funding for these issues.

Carlson moved with a second by Hutchison to Resolution #2021-6: A Resolution on the Rising Cost of Water and Wastewater Issues. All aye, none nay. Mayor Yoder declared the motion carried.

Hutchison moved with a second by Johnson to Resolution #2021-7: A Resolution Accepting Donations to the City, making sure that they go into the future fire truck fund for the Fire Department as they were donations to the Fire Department. All aye, none nay. Mayor Yoder declared the motion carried.

Les Mateffy, Senior Project Manager with Moore Engineering explained some of the reasons for Resolution #2021-8. Minnesota has a program where they will pay 100% of construction. It is a program that is due March 3rd. We could put Cemetery Road on there and a project by the Dollar General. A separate resolution would have to be approved for the Dollar General project. Mayor Yoder suggested adding Resolution #2020-9 to approve the projects separately. The project would also need County support. He said there is a 20% chance of receiving but is worth trying.

O'Regan moved with a second by Hutchison to Resolution #2021-8 & #2021-9: A Resolution in Support of the Local Road Improvement Program, for the Cemetery Road project and Dollar General project. All aye, none nay. Mayor Yoder declared the motion carried.

There was more discussion on the events that need to take place to help in getting this to go through. Mr. Mateffy asked if the Council would want to partner with the township on the Cemetery Road project. It was decided to at least get a letter of support from the township.

Public Forum

No one from the public present.

Council Forum

No comments.

Upcoming Meetings/Important Dates

City Hall closed in observance of Martin Luther King Jr. Day, Monday, January 18, 2021

Planning and Zoning Meeting: Tuesday, January 26, 2021, 6:30 p.m.

Regular City Council Meeting, Monday, February 8th, 2021, 6:30 p.m.

Council

Carlson moved with a second by Johnson to adjourn the meeting. All aye, none nay.

Mayor Yoder declared the Motion carried. The meeting was duly adjourned at 7:33 p.m.

A handwritten signature in cursive script that reads "Curt Bryniarski". The signature is written in black ink and is positioned above a horizontal line.

Clerk-Treasurer, Curt Bryniarski