

Motley, MN

August 9th, 2021

Pursuant to due call and notice thereof Mayor Al Yoder called the meeting to order at 6:35 p.m. with the following Council Members present: Pat O'Regan, Steve Johnson, Amy Hutchison, Jace Carlson and Mayor Al Yoder. The meeting was held at Motley City Hall.

The following persons were present at City Hall for all or part of the meeting: Public Works Director Bruce Brotherton, Police Chief Jason Borash, Clerk/Treasurer Curt Bryniarski, Fire Chief Brad Olson. Other interested individuals were present.

The Pledge of Allegiance was recited.

Mayor Al Yoder called for additions or deletions to the agenda.

Hutchison moved with a second by O'Regan to approve the consent agenda as follows:

- A. Claims
 - i. Check #32490 – 32532; EFT #30485 – 30491; Payroll EFT #1000902- 1000917
- B. WEX fuel/mileage report – July
- C. Minutes of the July 12th, 2021, Public Hearing
- D. Minutes if the Regular July 12th, 2021, Council Meeting
- E. July Employee Hours Report
- F. July Employee Leave Report

All aye, none nay. Mayor Yoder declared the Motion carried.

Agenda Requests/Presentations

Cass County Economic Development Corporation: Marina Lovell, Program Administrator was present to introduce their organization to the council. Lovell explained that they provide no cost assistance to registrants that are interested in starting out a new business, and growing or selling an existing business in Cass County. They receive funding mostly from the County, but also from businesses that are members and from the Small Business Development Center. They assist the registrant with business plans, projections, and finances. They have been presenting to other cities and townships in the area about their services as well. Lovell requested assistance in getting the word out to the public about their organization.

Planning & Zoning Department/Committee Business

Nothing to report.

Fire Department

July 2021 report was given by Fire Chief Brad Olson. There were 16 medicals, 2 good intent, and 1 MVA for a total of 19 calls in July.

Chief Olson reported that he has gathered three air compressor quotes. There was some discussion about these quotes. It was decided to go with the JH Foster quote for \$3,150 pending shipping costs.

O'Regan moved with a second by Hutchison to approve purchasing the unit from JH Foster for \$3,150, provided it is still the cheapest after shipping costs. All aye, none nay. Mayor Yoder declared the Motion carried.

Police Department

July 2021 police report was given by Police Chief Jason Borash.

Total calls for the month of July were 82, making a year-to-date total of 631.

Chief Borash introduced the new full-time officer Cody Holtz.

Mayor Al Yoder administered the Oath of Office to Officer Cody Holtz. Chief Borash placed the badge on Officer Holtz. Applause was given.

Chief Borash reported on the prescription drug disposal procedures. In addition to the disposal box in the entryway of city hall, there is a new option available that includes a packet that you take home and place the drugs in and mixed with water it makes it possible to throw away in household garbage.

Chief Borash informed the council that there is a resident in town that has been receiving nuisance violations for the past couple of years. He has been working with them to encourage them to clean up their place, but so far there has not been sufficient progress. He has served them with a formal letter two weeks ago that gives them a deadline of August 28th to show some real progress. Chief Borash will start the abatement process to allow the City to clean it up for them.

Public Works Department

July 2021 report was given by Public Works Director Bruce Brotherton.

Carlson moved with a second by Johnson to approve a vacation request by Bruce Brotherton. All aye, none nay. Mayor Yoder declared the Motion carried.

Brotherton reported that there was some storm damage to a lift station.

The electric vehicle charging station is currently waiting for parts to arrive.

The streets committee will be meeting soon to go over the Cemetery Road project.

Administrative Department

July 2021 water usage report was given by Clerk/Treasurer Curt Bryniarski. The July usage was acceptable at 3%.

Clerk/Treasurer Bryniarski reported to the council that he is in the process of scheduling budget workshops. It was decided to hold the initial budget workshop on August 31st at 5:00 p.m. prior to the Planning and Zoning meeting.

Bryniarski reported that administration is researching new accounting/payroll/utility billing software. Currently we use Banyon, which is not very user friendly. Banyon costs nearly \$3,000 per year. They are looking into moving to UB Max for utility billing and CTAS for payroll and accounting. The initial cost set up UB Max is \$865, then \$445 per year going forward. CTAS is \$300, one-time payment. Support and updates are free. Bryniarski will finalize some numbers and bring them to the council at September's meeting.

Bryniarski requested vacation time for October 18 – 22. Pogreba will cover the office hours while Bryniarski is gone.

Carlson moved with a second by Hutchison to approve the vacation request. All aye, none nay. Mayor Yoder declared the Motion carried.

Council member Hutchison asked if we have heard anything from Verizon. They had inquired about putting an antenna on the water tower a couple years ago. There were no updates regarding this.

Old Business

No unfinished business to discuss.

New Business

Council scheduled a meeting for December 13th, 6:00 p.m. for the final budget approval.

Public Forum

No members of the public were present.

Council Forum

Mayor Yoder expressed that he was impressed with the National Night Out event. Fire Chief Brad Olson did an excellent job of organizing this event. All the departments that were involved took extra steps to represent the city.

Upcoming Meetings/Important Dates

Budget Workshop: Tuesday, August 31st, 2021, 5:00 p.m. – City Hall

Planning and Zoning Meeting: Tuesday, August 31st, 2021, 6:30 p.m. – City Hall

MINUTES OF THE REGULAR August 9th, 2021 COUNCIL MEETING

City Hall Closed: Labor Day, Monday, September 6th, 2021

Regular City Council Meeting, Monday, September 13th, 2021, 6:30 p.m. – City Hall

Council

Council moved to a closed meeting at 7:23 p.m. for performance evaluation for Police Chief Jason Borash.

Carlson moved with a second by O'Regan to adjourn the closed meeting. All aye, none nay. Mayor Yoder declared the Motion carried. The meeting was duly adjourned at 7:44 p.m.

Carlson moved with a second by O'Regan to adjourn the regular meeting. All aye, none nay. Mayor Yoder declared the Motion carried. The meeting was duly adjourned at 7:44 p.m.



Curt Bryniarski, Clerk/Treasurer