

# Motley City Council

## Agenda

### Regular Meeting – January 11, 2021 @ 6:30 p.m.

1. Call to order
2. Pledge of Allegiance
3. Roll Call
4. Oath of Office: Council Members Johnson, O'Regan; Mayor Yoder
5. Additions or Deletions to the Agenda
6. Consent Agenda
  - A. Claims – *separate handout*
    - i. Check #32207 – 322\_\_\_; EFT #30432 – 304\_\_\_; Payroll EFT #1000779 - 1000795
  - B. WEX fuel/mileage report – December - *page 1*
  - C. Minutes of December 14, 2020, Public Hearing - *page 2*
  - D. Minutes of the Regular December 14, 2020, Council Meeting - *pages 3-8*
  - E. December Employee Hours Report - *pages 9-10*
  - F. December Employee Leave Report - *page 11*
7. Agenda Requests/Presentations
8. Department Reports
  - A. Planning & Zoning - Any business brought forward
  - B. Fire Department business
    - i. December 2020/Year-End Fire Report – *page 12*
    - ii. AFG and DNR grant application approval
    - iii. Fire Fighter 1 training expenses
    - iv. Fire Hall garage doors
    - v. Comments, concerns or any other business brought forward by the FD
  - C. Police Department business
    - i. December 2020/Year-End Police Report – *pages 13-17*
    - ii. Comments, concerns or any other business brought forward by the PD
  - D. Public Works Department business
    - i. December 2020/Year-End Public Works Report – *page 18-19*
    - ii. Comments, concerns or any other business brought forward by PW
  - E. Administration Department business
    - i. December 2020/Year-End Water Usage Report – *separate handout*
    - ii. Annual Audit of Financial Statements: Schlenner Wenner & Co. proposal – *pages 20-27*
    - iii. New hard drive quotes
    - iv. Local Board of Equalization: April 16, 2021, 11:00 a.m.
    - v. Comments, concerns or any other business brought forward by the

Administration Department

9. Old business

- A. Personnel Policy: Proposed Updates for Approval – *pages 28-30*
- B. Any unfinished business brought forward

10. New business

- A. Resolution #2021-1: Authorizing signers for banking transaction in 2021 (2020 included: Clerk-Treasurer Bryniarski, Mayor Yoder, Acting Mayor Hutchison and Council Member Johnson) – *page 31*
- B. Resolution #2021-2: Wire/Automated Bank Payments/Electronic Fund Transfer Authorization – *page 32*
- C. Resolution #2021-3: Naming a Responsible Authority (2020: Curt Bryniarski) – *page 33*

D. Declarations

- i. Meeting schedule & Official Holidays for 2021 - *page 34*
- ii. Official Depository (2020 all local banking institutions)
- iii. Official Newspaper (2020 Morrison County Record) – *pages 35-36*

E. Appointments

- i. Acting Mayor (2020 Hutchison)
- ii. Assistant Weed Inspectors (2020 Brotherton & Johnson)
- iii. Emergency Management Director (2020 Yoder)
- iv. City Attorney (2020 Pemberton Law)
- v. Planning & Zoning Commission Board Chair (2020 O'Regan)
- vi. Council liaisons
  - a) Police Department (2020 O'Regan)
  - b) Administrative Department (2020 Hutchison)
  - c) Maintenance Department (2020 Carlson)
  - d) Fire Department (2020 Johnson)
- vii. Motley Fire Department Relief Association Board of Trustees: Municipal Board Members for 2021
  - a) Duties – *page 37*
    - i. Fire Chief - mandatory
    - ii. One elected official (2020 Hutchison)
    - iii. One elected *or* appointed official (2020 Johnson)

F. 2021 Fee Schedule

- i. Ordinance 192: An Ordinance Amending Fee Schedule – *pages 38-44*
- ii. Resolution 2021-4: A Resolution Ordering Adoption of Summary of Ordinance 192 – *pages 45-47*

G. Renewal of existing tobacco licenses – *recommend to approve renewals pending receipt of all application materials*

- i. Timothy L. Orton – Orton's Motley Holiday
- ii. Michael R. Auger – Auger's Motley Express
- iii. Rodger P. Bremer – Bremer's Bar
- iv. Bryan L. Erpelding – Motley Discount Liquor
- v. Joseph Brichacek – Bricks Travel Center
- vi. Stanley Menart – Y Knot Package Liquor

- vii. Dollar General
- H. Master Joint Powers Agreement (JPA) between Minnesota Bureau of Criminal Apprehension (BCA) and the City of Motley – *pages 48-63*
  - i. Resolution 2021-5: A Resolution Approving State of Minnesota JPA with the City of Motley - *page 64*
  - I. Resolution #2021-6: A Resolution on the Rising Cost of Water and Wastewater Issues - *page 65*
  - J. Resolution #2021-7: A Resolution Accepting Donations to the City - *pages 66-67*
  - K. Resolution #2021-8: A Resolution in Support of the Local Road Improvement Program – *separate handout*
  - L. Any new business brought forward
- 11. Public Forum – *Any member of the public wishing to be heard should sign in before the Public Forum begins, providing name and contact info for any follow-up. Any item not already on the Agenda may be heard by the Council, but no action will be taken at this meeting. Comments are limited to five (5) minutes.*
- 12. Council Forum – *Any Council Member may voice comments or concerns brought to them by residents or employees, as well as announce any awards or any special recognition of employees, residents or community organizations.*
- 13. Upcoming meetings/important dates
  - A. City Hall Closed – Martin Luther King, Jr. Day, Monday, January 18, 2021
  - B. Planning & Zoning Meeting: Tuesday, January 26, 2021 at 6:30 p.m. – City Hall
  - C. Next Regular Council Meeting: Monday, February 8, 2021 at 6:30 p.m. – City Hall
- 14. Adjourn